



Town of Wyoming  
Council Meeting Minutes  
Wyoming Town Annex  
October 7, 2013  
7:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Rife called the Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE – Mayor Rife

MOMENT OF SILENCE FOR OUR TROOPS – Mayor Rife

ROLL CALL

Council attending: Mayor Dale Rife, Secretary Jacqueline Stokes, Councilwoman Lisa Fulcher

Council absent: Vice-Mayor Terry Witt, Treasurer Georgette Williams

*Ms. Stokes made a motion to excuse Mr. Witt from the meeting as he is ill. Ms. Fulcher seconded the motion. All in favor; none opposed; motion passed.*

*Ms. Stokes made a motion seconded by Ms. Fulcher to excuse Ms. Williams from the meeting as she had a prior work related event to attend. All in favor; none opposed; motion passed.*

Staff attending: Town Clerk Pamela Haddick, Code Enforcement Officer/Building Inspector Richard Snyder

Audience attending: Fred Jester, Joyce Stockslager, Mike Quinn, Louise Fair, Rick Eachus, Patricia VanWieren

ADOPTION OF AGENDA

Mayor Rife stated that we would not be having the executive session so to remove it from the agenda. She also stated that the paperwork was not all in yet to finalize the Wynsome Knoll subdivision so it will be removed and added to the November agenda.

*Ms. Stokes made a motion to adopt the agenda as corrected. Ms. Fulcher seconded the motion. All in favor; none opposed; motion passed.*

ADOPTION OF PREVIOUS MEETING MINUTES

- 090913 Council Meeting
- 090913 Executive Session – Ms. Fulcher stated that there is an error on these executive session minutes. Under Council Attending it states Tracy Greenwood instead of Lisa Fulcher. This will be corrected.

- 091413 Special Meeting of Council
- 092613 Special Meeting of Council

*Ms. Stokes made a motion seconded by Ms. Fulcher to approve all four sets of minutes as corrected. All in favor; none opposed; motion passed.*

#### TREASURER'S REPORT

Mayor Rife presented the Treasurer's Reports for September as Ms. Williams was not in attendance. Ms. Fulcher has some questions for Ms. Williams so the report will go back on the agenda for November when Ms. Williams is present.

#### POLICE REPORT

Chief Willey was not available so Mayor Rife read off the Police Report of which a printed copy is in the packets.

#### FIRE COMPANY REPORT

- Fred Jester was in attendance to give the report. During September the EMT crews responded to 212 medical calls. Fire and Rescue responded to 39 alarms of which 14 were motor vehicle collisions, 8 reported building fires, 2 out of town assists Dover (1) and Magnolia (1), 4 medical assists to Ambulance 41, and 11 miscellaneous responses. On-the-road time for the apparatus was 11.7 hours; average number of volunteers responding to alarms was 10; and the average number of calls per day was 8.
- The CWFC will be holding a Carnival from October 16<sup>th</sup> to the 19<sup>th</sup> on the fire company grounds.
- The breakfasts will be starting up again on the first Sunday of each month.
- Bingo is still being held each Tuesday at 7:00 p.m – doors open at 5:30.

#### C/W SEWER & WATER REPORT

- Mr. Mike Quinn reported that the last meeting was short and he had nothing to report.

#### PLANNING & ZONING

- Rick Eachus reported that at the September meeting the Planning & Zoning committee tabled the amendment to the land use code that would allow minor subdivision amendments to be approved administratively.
- They also discussed setting up a new zone that would allow mixed use away from the Town Center as well as approval of consulting fees required to accomplish this.
- Rick Eachus will be stepping down as a member and chairman of the Planning & Zoning Committee as he is enrolling in a Master's Degree program that will conflict with the P & Z meetings.

#### BUILDING INSPECTOR REPORT/ CODE VIOLATION REPORT

- Mr. Snyder reported that three of the building permits listed on the September report were closed out during the first week of October.
- The building permit for 99 Downey Oak Circle has expired. This is the second permit to expire for the same work. The fence still has not been fixed or replaced and the shed still has not been anchored. *Ms. Stokes made a motion to send the property owners a letter stating that they have thirty (30) days to remove the fence or have it properly installed and to have the shed properly anchored or the Town will come in and take the fence down and anchor the shed. If this is required, the homeowner will be billed for the work. Ms. Fulcher seconded the motion. All in favor; none opposed; motion passed.*

- Mr. Snyder also went over the Dangerous Building Report and discussed the status of each property on the list. He has given the homeowners of 6 Old North Road until December 26, 2013 to fix the porch and cover the exterior basement entrance
- Mr. Snyder spoke with the owner of the property at 6 S. Railroad Avenue. He has told him that he must make a move on repairing the property or the Town will move forward with the Demolition Order.
- Council will allow the owners of 311 Broad Street another thirty (30) day extension to find out if there will be any demolition funds in the Community Development Block Grant this year that they can apply for. If not, we will move forward with the demolition.
- As soon as we know what will happen with 311 Broad, if it is to be demolished, we will get quotes to demolish both it and 314 Grant at the same time in order to get a better price.
- Our attorney has not been able to locate all of the heirs to 314 Grant but is going ahead with the demolition order. Council is considering setting up an escrow account of sorts to keep the funds that would be profited from the sale of this property once it is demolished to hold them until all the heirs can be located. We will consult with our attorney on that.

PARK/STREET REPORT - Ms. Fulcher reported in Mr. Witt's absence.

- Lew has mainly been working on grass & weeds.
- The pavilion at the park has been pressure washed and sealed.
- Sherwin Williams came and demonstrated a curb sprayer for us to consider. It will do more than just spray curbs but it is higher in price than anticipated. Council felt it was best to wait until spring at this point and then at that time shop around for other prices
- Ms. Fulcher reported that Mr. Witt checked on the mulch put down at the park and it is the same mulch as purchased last year.

#### MAYOR'S REPORT

- Good News – Mayor Rife announced that Town Clerk Pam Haddick has been awarded the 2013 Clerk of the Year by the Delaware League of Local Governments and congratulated her.
- Calendar of Events – Tentative schedule of meetings. Please check with Town Hall for any changes or cancellations.
  - Town Council Meeting – 11/4/13, 7:30 p.m., Annex
  - CWSWA – 10/8/13, 7:00 p.m., CWSWA Office
  - Planning & Zoning – 10/8/13, 7:30 p.m., Annex

#### UNFINISHED BUSINESS

- None

#### NEW BUSINESS

- Mayor Rife read the Resolution of the Town of Wyoming Adopting the Map Entitled Town of Wyoming as of September 18, 2013 as the Official Municipal Boundaries of the Town of Wyoming. The map itself was on display at the meeting. *Ms. Stokes made a motion seconded by Ms. Fulcher to adopt the resolution and map and to send it to the Recorder of Deeds to be recorded. All in favor; none opposed; motion passed.*

#### PUBLIC COMMENTS

- Mrs. Stockslager thanked the Town for paving the alley behind their property.

## COUNCIL COMMENTS

- Ms. Fulcher asked the mayor to report on the meeting held on the S. Layton Avenue Project. Mayor Rife stated that this was a meeting to discuss the requirements of the grant application and to get the paperwork that needs to be filled out. All the application papers need to be in Mr. Ed Strouse's hands no later than October 23<sup>rd</sup> or 24<sup>th</sup> in order for him to be sure everything is there that is needed before he turns it in on the 28<sup>th</sup> which is the deadline. DEMA will hold a meeting in the first week of November to determine which grant applications will be considered.

*Ms. Stokes made a motion seconded by Ms. Fulcher to adjourn. All in favor; none opposed; motion passed.*

The meeting adjourned at 9:08 p.m.

Respectfully Submitted,  
Pamela Haddick, CMC, Town Clerk